



ASHRAE Central Oklahoma Chapter Board of Governor's Meeting

Meeting Date: November 21, 2016

Meeting Location: Junior's

Attendees:

Chapter Officers:

Trapper Wilson – President (*Present*)

Damon McClure – President Elect (*Not Present*)

Jeff Forman – Secretary (*Present*)

Stephanie Thomas – Treasurer (*Present*)

John Semtner – Vice-President (*Present*)

Board of Governors:

David Royal (*Present*)

Andy Donehue (*Not Present*)

Madison Schultz (*Not Present*)

Caleb Spradlin (*Present*)

Travis Wolfe (*Not Present*)

Quorum Present

Members:

Joe Sanders (CRC Chair) – *Not Present*

Daniel Brazeale (Membership Promotion Chair) – *Present*

Tino Mendez (Honors & Awards Chair) – *Present*

Robert Smith (Scholarship Chair) – *Not Present*

Byron Hughes (Government Activities Chair) – *Not Present*

Michael Wilson (Website Chair) - *Present*

President Trapper Wilson called the meeting to order at 11:40 am

Presidents Report – Trapper Wilson

- Welcome – Trapper
- Chapter and Meeting minutes – none approved, Jeff to print out for next meeting in lieu of BaseCamp online approval
- Open Discussion
 - a. Suggest at end of year president transition, we archive the years BaseCamp info to Dropbox

Treasurers Report – Stephanie Thomas

- Motion to approve budget – motion approved
 - a. Stephanie added new “Meeting Summary” table as a snapshot of profit/loss for each monthly chapter meeting

Committee Reports

- CRC Report - John Semtner
 - Discussion on what to do with excess CRC fund (\$14k current balance + \$3600 not transferred from chapter yet = \$18k balance).



- Donate to RP discussed
 - Retain some for next CRC
 - Next CRC meeting at Fassler Hall on Thursday
 - We are still looking for more sponsors
 - Reviewed responsibilities – YEA, registration, etc.
- CTTC Report – Andy Donehue (*Absent*)
 - Looking for (3) \$250 scholarship candidates
 - Reminder to send out additional spouses night meeting notice
- Membership Promotion – Daniel Brazeale
 - Tougher year, looks like negative number
- Student Activities – Madison Schultz (*Absent*)
 - No Report
- Government Activities – Byron Hughes (*Absent*)
 - David Royal helping out.
- Research Promotion Report – Chris Dolan (*Absent*)
 - No Report
 - Caleb and Tanner Jones working on Poker Tournament – Thursday 1/19/17 or Thursday 2/2/17 possible dates
- YEA – Caleb Spradlin
 - Looking to schedule next event at Retro Pub – 1st or 2nd week in December
- Historian Report – Dusty Stoabs (*Absent*)
 - Dusty took new job at OSU in Stillwater, will not make many meetings but will carry on as Historian
- Scholarship Report – Robert Smith (*Absent*)
- Sustainability Report - Brian Sauer (*Absent*)
 - “Rebuilding Day 2017” event for chapter scheduled 4/8/2017
- Golf Report - Bryan Garcia (*Absent*)
- Newsletter Report – Clay Coe (*Absent*)
- Refrigeration Report - Jason Keyes (*Absent*)
- Honor & Awards - Tino Mendez
 - Daniel Brazeale nominated by RVC Membership for Lincoln Bouillon Award
 - Tino to provide list of point requirements for Chapter Service Award
- Webmaster – Michael Wilson
 - No Report

New Business

- None

Adjourn

- President Wilson adjourned the meeting at 12:45pm.

Respectively Submitted,

Jeff Forman
Secretary COK Chapter 2016-2017